

# FOULNESS ISLAND PARISH COUNCIL

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday 8th March, 2017, in Lodge Farm Staff Premises, Foulness Island, commencing at 7.00 p.m.

This meeting will be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed:   
John Watson.  
Clerk to the Foulness Island Parish Council.

Date: *2nd March 2017*

## AGENDA

1. The Chair to declare the meeting open.
2. To receive apologies for absence.
3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.
4. To sign as a correct record the minutes of the Full Council meeting held on 8th February, 2017 (*minutes attached*).
5. To receive a report from the District and County Councillors for the area on any matters of interest.
6. Financial Matters
  - a. To approve
    - i. Bank Reconciliation as at 31st January, 2017 (*copy reconciliation to be circulated*).
    - ii. Payment requests for January/February 2017 (*schedule to be circulated*)
    - iii. Receipts for January/February 2017 (*schedule to be circulated*).
    - iv. Accounts for the ten months to 31st January 2017 (*schedule to be circulated*).
7. Clerk's Report

- a. To receive a report from the Clerk about various outstanding
- 8. Transparency Code for Smaller Councils**
- a. To receive a report from the Clerk regarding setting up a Parish Council Website.
- 9. Parish Burial Ground**
- a. To review the Burial Fees for 2017/2018 and to agree the action to be taken (*Schedule of proposed fees to be circulated*).
- 10. Foulness Post Office**
- a. To consider the letter dated 13th February 2017 from the Post Office and to agree the action to be taken (*copy letter attached*).
- 11. Play Area Funding**
- a. To receive an update from Councillor Porter regarding obtaining funding to improve the Play Area.
- 12. Ministry of Defence**
- a. To receive a report from Geoff Evans, Resident Project Office.
- 13. Defence Infrastructure Organisation**
- a. To receive a report from Chris Hewitt, Estate Surveyor, Land Management Services.
- 14. QinetiQ Report**
- a. To receive a report from Nicki Uden, QinetiQ
- 15. The meeting will stand adjourned to permit Parishioners of Foulness to Address the Council.**
- 16. At the Chair's discretion for Councillors to exchange information on matters relating to the Parish.**

Issued 2nd March 2017.